



yes...  
There are  
careers for  
women

in the Episcopal Church

THE  
WINDHAM  
HOUSE  
PROGRAM

# Do you really want your life to count .

SOCIAL  
WORK



PARISH  
WORK



COLLEGE  
WORK



TEACHING



# .. want to help people ... ?

## HOME AND OVERSEAS MISSIONS



If so, there is real need for you to serve as a *professional* woman in the Church. The Episcopal Church now offers exciting career opportunities for women. These careers range from work with people of all walks of life in the suburban parish to the special stimulation of work on college campuses; careers in the rural countryside to those in settlement houses on Manhattan Island; careers in teaching to mission work in outposts of far-away continents. These are not ordinary careers in typical, routine work. Here one is offered a stimulating life filled with a real purpose, with an important sense of achievement. Have *you* said that you want to work with people? A *professional* career in the Church will answer that desire more than anything else you can imagine: here you *will* help people young and old, babies and children, teen-agers and the college set. Choose those you would help, they are all around us: the healthy, the wealthy, the poor, the halt, the lame and the blind.

Our Lord said that the harvest is great but the laborers are few. These words ring true today. The need is tremendous; the number of workers is far too small. Every Windham House graduate receives at least ten urgent job offers. Career prospects are unlimited. You have thought about this kind of work before; now is the time to *act*, to begin a life of service that *counts*.



## windham house

A key to the fiber and quality of Windham House might be found in the phrase by a Christian writer, "Real life is meeting." Formally it is known as the National Graduate Training Center in the East for Women in the Episcopal Church. This austere title, true though it is, belies the warmth and human dimension of Windham House. It infers an institutional approach and pattern which does not exist.

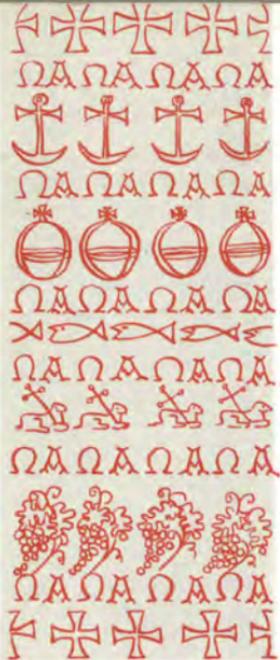
Of course we are trained here, technically trained for the myriad activities of work in parishes, in colleges, in church music, for teaching, social work, and in some instances for work in home and overseas missions. Clearly, whatever the scope of our training it must be firmly undergirded with an academic structure. Windham House students are awarded degrees for this work from the Union Theological Seminary, Teachers College, Columbia University or the New York School of Social Work, and also complete requirements for the Windham House Certificate. Some academic requirements are fulfilled at the General Theological Seminary as well.

Beyond this, Windham House offers far more than technical training; it opens a new way of life for us, creates a new dimension in our relationships with all kinds of people; it paves the way to a real understanding of the meaning of a Christian community. Our life is anything but monastic or ascetic; it is "real life;" it is "meeting."

Windham House is truly a worship-centered community. Of course we have the same struggles and problems that everyone else faces, yet we do seek to deepen our commitments to our Lord Jesus Christ. Life here is one of receiving and giving, of new ideas, new friendships, stimulating new relationships, and of a striving to project concern and love. Absorption and radiation; this is the continuous process, quickened and filled with new meaning at Windham House.

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. . . in the chapel . . . in our studies . . .  
in our living together . . . in our work

We have called Windham House a worship-centered community. By this we mean that we seek to let the spirit of the Gospel invade every portion of its life—in the daily chapel services and during the Holy Communion—and beyond that, in our studies, our group living, and by participating in outside Field Work projects.

Our corporate worship services are simple, beautiful and meaningful; whatever our level of churchmanship it is accepted and respected. If we desire private confession or counseling, the Windham House chaplain is always ready to meet our need. Local parishes are happy to receive our students into their congregations and provide opportunity for full participation in their special community life. The nearby Cathedral of St. John the Divine offers an unusual source of great liturgical services and sacred music.

Private devotions are a keen part of our worship lives, and stimulate each facet of our lives here. Two retreats during the year help us to re-evaluate our experience and to gain a new sense of purpose for the days which lie ahead.

worship

Among our richest experiences at Windham House is living together—sharing a common concern and purpose—with real freedom to express it in our own individual ways. Bound together by ties of corporate action, we do not submerge our own identity or individuality to this. Group living is at its best, warm, compassionate and accepting, always coupled with deep respect for privacy. Toward this end we have our own rooms and our own keys to the house. Periods of aloneness add zest and sparkle to our togetherness. We share much together: household tasks, worship, library sessions of study, the ever-present “coffee-talk” in the kitchenette, “bull” sessions in the recreation room, parties with our dates for sheer relaxation, and often, serious talk with faculty members about our progress and problems. We grow to know each other well, to speak candidly with each other, and to respect strong differences of opinion. We have problems too, problems which we try to face in light of our Christian commitment. We are much concerned with the world around us: current happenings in the news, movies, the theatre, music, the galleries and many of the other exciting aspects of life in Manhattan. Because student opinion is a cherished part of the life, our elected officers work closely with the faculty to guide and enrich these full and happy years at Windham House.



**the warmth of group living . . .  
the respect for privacy**



## People are lonely . . . troubled . . . in need

People do need help . . . our Christian help . . . which we begin to give to them through field work jobs during our days at Windham House.

Our Christian service to the community is not delayed until we graduate. It begins at once by means of our field work jobs. Through supervised teaching, counseling, visiting, training volunteer workers and in many other jobs we launch our new careers immediately. By means of these practical outlets we learn much, for the work is closely related to our academic programs. Its importance is attested to by the fact that Field Work is required for both years and the summer between them. Union Seminary grants six credits toward the MRE degree or the MA in Christian Education degree for the first year's Field Work. This work is

in a group situation, normally in a parish church, and includes "laboratory practice" for leaders of teen-agers and younger children. Students in other fields may also enroll for this training, or may participate in a supervised practical experience more appropriate to their field of specialization. These placements are made in consultation with the Windham House Director of Field Work. (Students in the New York School of Social Work are placed in jobs and supervised by that school.)

In the second year we assume greater responsibility and usually specialize in areas of our own specific interest and where we believe the deepest need exists. In addition to the necessary preparation and travel involved, we are required to spend six to eight hours a week on our Field Work jobs. Our summer work is taken in one of the Church's approved training programs. These include the National Town and Country Church Institute, the Council for Clinical Pastoral Training; the Overseas Department, the Home Department, or the Christian Social Relations Department of the National Council.



# T H E W I N D H A M H O U S E S T O R Y

a need ..  
an idea ..  
faith ..  
dedicated work ..

Windham House as an idea was conceived when dedicated men and women in the Episcopal Church viewed the growing need for professional women workers in its ranks. With great faith and vision they worked to create this training center for women planning careers in the Church, and also for missionaries and other workers who wished to receive further training in their work.

Windham House opened in September of 1928. It was given by the women of the Church as a special thank-offering in memory of the Rt. Rev. Daniel Sylvester Tuttle who had seen the need for such a graduate training school and had worked for its establishment. It was named for Windham, New York—the village where the former Presiding Bishop had been born, baptized and confirmed. The original house, a five-story stone building located at 326 W. 108th Street was chosen because of its convenience to the excellent graduate facilities of Columbia University, Union Theological Seminary and Teachers College. A grant from the United Thank Offering was given at the 1949 Triennial Meeting of the Woman's Auxiliary for the purchase, renovation and furnishing of an adjoining house at 324 W. 108th Street, providing capacity for 21 students. Miss Adele Lathrop served as the first director, and has been followed by Miss Mary E. Ladd, Miss Helen B. Turnbull and the present Director, Miss Olive Mae Mulica.

Owned and operated by the National Council, from the beginning

Windham House has been supported by the United Thank Offering, and is still given yearly grants through the National Council for the general budget, staff salaries and scholarship aid.

In the early 1940's the Committee on the Training and Employment of Women for Work in the Church was formed by the Presiding Bishop for the purpose of evaluating the training of women workers. As the result of many reports from bishops, priests, women workers and laymen, the present two-year program has gradually evolved.

On September 1, 1952 Windham House and the Church Training and Deaconess House of Philadelphia (St. Mary's House) combined their programs. The Philadelphia School had had a longer history of service in the Church. It was largely through the vision and inspiring influence of Miss Mary Coles that the Church Training and Deaconess House was founded in Philadelphia in 1890. On the Feast of the Epiphany, 1891, the House opened at 708 Spruce Street. Miss Coles served as the first President of the Board of Managers until 1920, followed by Miss Julia U. Sinkler, Mrs. George C. Bland, and the present President, Mrs. Henry J. Gideon. The Directors of the House were Deaconess Caroline H. Sanford, (1891-1913), Deaconess Clara Carter (1913-1923), Deaconess Gertrude Stewart (1923-1931) and Miss Ethel Springer (1931-1938).

In 1938 the Church Training and Deaconess House became the Department of Women of the Philadelphia Divinity School and in 1948, St. Mary's House, 215 S. 42nd Street was purchased. Miss Katherine A. Grammer was its Director from 1938-1947 and Miss Maude Cutler from 1947-1952, at which time, upon the affiliation of the two schools, Miss Cutler became the Associate Director of Windham House.

Windham House is now the center of the combined schools for the training of women on the East Coast. St. Margaret's House, of which Miss Katherine A. Grammer is Dean, in Berkeley, California is the training center for women on the West coast.

Because of its New York location, Windham House is fortunate to be near the national headquarters of the Church, as well as that of the National Council of Churches of Christ in America, and the World Council of Churches in the USA. Close contact is maintained with the Church Missions House at 281 Fourth Avenue, with the headquarters of the Department of Christian Education, Tucker House, and with Seabury House in Greenwich, Connecticut, an hour's ride from the city. Returned missionaries, clergy and women workers from all parts of the country often visit Windham House as they travel through New York, giving the students an excellent opportunity to become acquainted with those who are actively engaged in the work of the Church.

**TRAINING CENTERS**—The academic study in which all Windham House students are engaged is taken at one of the nearby graduate schools with which Windham House is associated. These include: Union Theological Seminary for candidates for the Master's Degree in Religious Education and the M.A. in Christian Education; the New York School of Social Work for candidates for the M.S. in Social Work; Columbia University for candidates for the M.A. in Religion. Courses in New Testament and Dogmatic Theology are arranged for Windham House students at the General Theological Seminary.

**ACADEMIC GOALS**—Students preparing for work in the field of Christian Education as parish directors of Christian education, college workers, teachers, rural and overseas missionaries usually enroll for the M.R.E. or the M.A. in Christian Education. Those preparing for teaching in the Church preparatory schools or on the college level may prefer to enroll for the M.A. in Religion or the B.D. Those preparing to do case work or group work in Church related social agencies enroll for the M.A. in Social Work.

**WINDHAM HOUSE SEMINARS**—Required both years for all students. Monday evenings at Windham House. First Year, Semester I: *Prayer and the Devotional Life*—Father Guthrie; Semester II: *The History and Nature of Anglicanism*—Chaplain Krumm. Second Year, Semester I: *The Program of the Church*—Mr. Morrill and Miss Mulica; Semester II: *Preparation for the Field*—Miss Quist and Miss Mulica.

## **THE MASTER OF RELIGIOUS EDUCATION AND THE MASTER OF ARTS IN CHRISTIAN EDUCATION**

Candidates for these degrees must satisfactorily complete 60 curriculum points as required by Union Theological Seminary:

- a. At least 20 points in Seminary studies outside the major field.
- b. At least 20 points in the major field of Religious Education.
- c. The remaining 20 points to be chosen from offerings at Union Theological Seminary and/or Teachers College in consultation with a departmental advisor. (Note: there is a definite requirement for the M.A. degree that the candidate's program include at least 8 points at Teachers' College from offerings in the division of *Foundations of Education*.)
- d. Candidates must also present a thesis in some aspect of the major field, which will normally be related to a course and presented during the final year.

The Windham House Program Committee makes specific recommendations within the requirements of the above degrees with which students in Christian Education must comply to be eligible for the Windham House Certificate. These are: 6 points in *Theology W.H.*, ~~two of~~ which are taken at General Seminary;

**I & II**

6 points in *New Testament W.H. I and II* taken at General Seminary; 4 points in R.E. 205-206 (*Religious Education in the Episcopal Church*) to be taken at Union Seminary, satisfactory participation in the seminars at Windham House each semester during the two years.

## **THE MASTER OF SCIENCE IN SOCIAL WORK**

*Requirements of the New York School of Social Work:* a. A candidate must earn a total of 58 points (of which a minimum of 30 must be in residence) including a minimum of 29 points in classroom courses; 18 points in Field Work and 5 points in a Professional Project and Project Seminar; b. candidate must demonstrate a capacity for professional growth in social work and skill in at least one area of practice.

The course at NYSSW is a full academic and Field Work program. At present students at this school do not have allotted time for courses in Religion except during summer session.

However, upon consultation with the Dean of NYSSW, certain courses in *Church and Community* offered at Union Seminary may be elected by social work students. All social work students must participate satisfactorily in the Windham House seminars to gain the Windham House Certificate.

### **THE MASTER OF ARTS IN THE FIELD OF RELIGION**

*Requirements of Columbia University:* **a.** A total of 30 points, 24 of which must be E credit; **b.** selection and completion of 12 points in one of the following fields of major emphasis: *Biblical Studies, History of Religious Ideas and Institutions, Systematic Theology, Religious Ethics, History of Religions and Philosophy of Religion.* **c.** a reading knowledge of French or German, and of additional languages if needed for research. **d.** An essay, with supervision of research; **e.** A written, comprehensive examination on the field of religion and the candidate's special field. All M.A. students must participate in Windham House Seminars to be eligible for the Windham House Certificate.

### **OTHER PROGRAMS**

For missionaries on furlough and other persons of maturity, experience and previous training, a one-year program of graduate work including academic study, appropriate field work and participation in group living and corporate worship can be planned to meet their particular needs and interests. This would not, however, meet the requirements for the Windham House Certificate. Write the Director of Windham House for particulars.

### **THE WINDHAM HOUSE CERTIFICATE**

Upon approval by the Windham House Executive Committee, a Windham House Certificate is given to those students who satisfactorily complete the following: **a.** The academic requirements of the institution at which they are enrolled for study; **b.** The academic and field work requirements as set forth by the Windham House Program Committee; **c.** Two academic years in residence and participation in the life and worship of the Windham House community.

## QUALIFICATIONS

Windham House applicants must be 21 years of age and hold a Bachelor's degree from an accredited college or university. Ordinarily an applicant's undergraduate program should have included such liberal arts studies as English, philosophy, Bible or Religion, natural science, and social science; courses in education and psychology are helpful background, as is ability to type. Work experience, particularly in the National Council's Apprenticeship Program has been found very valuable. It is expected that applicants will be communicants of the Episcopal Church, that they will be familiar with the Bible, the Book of Common Prayer and the faith and practice of the Church. A candidate must have the approval and pastoral sponsorship of the bishop of the diocese and the rector of the parish of which she is a regular communicant. A candidate must be accepted by the Windham House Admissions' Committee and the admissions' committee of the graduate school in which her academic program is centered.

admissions

## PROCEDURE

The applicant should: **1.** Enlist the pastoral support and sponsorship of her rector and bishop. **2.** Request the application blank from the Director of Windham House, fill it out completely, return it with a \$5.00 application fee, and two photographs of herself, passport size. **3.** If applying for scholarship (see page 12) write directly to the Personnel Secretary of the Executive Board of the Woman's Auxiliary, National Council, 281 Fourth Avenue, New York 10, N.Y. **4.** Make application to the graduate school of her choice: *Union Theological Seminary*, Broadway at 120th Street, New York 27, N.Y.; *New York School of Social Work*, 2 East 91st Street, New York 28, N.Y.; *Columbia University*, 525 West 120th Street, New York 27, N.Y. **5.** Request that (a) the official transcript of her complete academic record, and (b) her portfolio of faculty recommendations be sent to the Director of Windham House by the college or colleges attended. (The graduate schools also require transcripts.) **6.** Plan, if at all possible, to visit Windham House to meet the students and faculty, participate in the life of the House, visit classes, and have the necessary interviews. If a visit is not possible, the Admissions' Committee will arrange for the applicant to be interviewed by a member of the Windham House Board and/or an alumna. **7.** Have a complete physical examination (including dental). Windham House will send a medical report form to the applicant, and this should be filled out by the examining physician and returned to the Director of Windham House. This will be reviewed by the Windham House consulting physician. A fee of \$5.00 is charged for this, and is paid for by the applicant.

# E X P E N S E S

## S C H O L A R S H I P S

The Executive Board of the Woman's Auxiliary to the National Council, through the United Thank Offering Funds, has always given generous and adequate scholarships to meet individual needs. Because of this aid and the help of bishops, diocesan and parochial Woman's Auxiliaries, the Daughters of the King, the Executive Committee of the New York Training School for Deaconesses, the Episcopal Service for Youth and various departments of the National Council, no student has ever failed to be admitted for financial reasons. A quarter to a half of the students do not need scholarship help; almost all take care of some part of their expenses. There is some opportunity to earn several dollars a week by operating the Windham House switchboard and by baby sitting in the neighborhood.

The expenses of students vary considerably. The following tabulation of expenses for the MRE\* program will help in estimating *minimum* fixed expenses for the other programs. Recent experience indicates that a student will need approximately \$1700 a year while in training at Windham House. Room, board and travel for summer field work is paid ~~by~~ the student, except in the program of clinical training.

Tuition (including courses at General Seminary)	\$650.
**Room and Board (W.H. \$350; meals out, \$200)	550.
Books	50.
Spring Retreat (Seabury House, Greenwich, Conn.)	12.
Application fees (W.H. and Union Seminary)	15.
Hospitalization (required of all scholarship students)	27.36
Fee for degree (2nd year only)	5.
	\$1312.36

\*Tuition and other fees at Columbia University and the New York School for Social Work are higher than for the MRE program, thereby increasing the total of the minimum fixed expenses by approximately \$300 or \$350.

\*\*Lunches, Wednesday night dinners and Sunday evening suppers are not served at Windham House. A kitchenette is available where students may prepare some of these meals in order to keep within the \$200 minimum.

The cost of clothes, travel and incidentals depends, of course, upon the tastes and financial situation of the individual; in past years most students have found that between \$300 and \$400 is needed.

## FIRST SEMESTER

1957

SEPTEMBER: 16th — Second year students return. 17th - 23rd — Orientation and registration at Windham House. 23rd - 26th — Registration at Union Seminary. 23rd - 28th — Registration at Columbia University and the New York School for Social Work. 25th — Opening exercises at Union Seminary. 26th — Classes begin.

OCTOBER: 7th — Seminars begin at Windham House. 10th - 11th — Meeting of the Windham House Board.

NOVEMBER: 4th - 8th — Reading week at Union Seminary. 9th - 10th — Winter Retreat. 28th - 30th — Thanksgiving Holidays.

DECEMBER 24th - JANUARY 2, 1958: Windham House closed for Christmas Holidays; Christmas Recess at General Seminary.

1958

JANUARY: 13th — Final Seminar Session. 17th - 23rd — Examination period at General Seminary. 20th - 22nd — Reading period at Union Seminary. 20th - 30th — Examination period at Columbia University. 23rd - 31st — Examination period at Union Seminary.

## SECOND SEMESTER

JANUARY: 31st — Classes begin at General Seminary. January 31 - February 4 — Registration at Columbia University and New York School of Social Work.

FEBRUARY: 1st - 4th — Registration at Union Seminary. 5th — Classes begin. 10th — Windham House Seminars begin. 13th - 14th — Annual Meeting of the Windham House Board.

MARCH: 14th - 15th — Spring Retreat at Seabury House, Greenwich, Conn. March 30 - April 6 — Easter Holidays at Columbia University and the New York School of Social Work.

APRIL: 3rd - 7th — Easter Holidays at Union Seminary. 3rd - 12th — Easter Recess at General Seminary. 14th - 18th — Reading Week at Union Seminary.

MAY: 12th — Final Windham House Seminar Session. 14th - 23rd — Final Examinations at Union Seminary. 16th - 21st — Final Examinations at General Seminary. 19th - 29th — Final Examinations at Columbia University. 27th — Commencement Services at Windham House, 4 p.m. Graduation Exercises at Union Seminary, 8 p.m.

JUNE: 3rd — Commencement Exercises of Columbia University and the New York School for Social Work. 4th — Windham House closes, 5 p.m.

JULY 3 - AUGUST 16th — Summer Session.

SEPTEMBER 15 — Windham House opens for 30th Academic Year, 1958 - 1959.

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1957

1958



# faculty

OLIVE MAE MULICA, B.S. in Ed., M.A.  
Director of Windham House.

GLADYS B. QUIST, B.A., M.A.  
Director of Field Work and Lecturer  
in Christian Education at Union Theo-  
logical Seminary.

THE REV. JOHN MCGILL KRUMM, Ph.D.  
Chaplain and Seminar Leader in the  
History and Nature of Anglicanism.

THE REV. PIERSON PARKER, Th.D.  
Professor of the Literature and Inter-  
pretation of the New Testament at  
the General Theological Seminary.

THE REV. J. V. L. CASSERLEY, D. Litt.  
Professor of Dogmatic Theology at the  
General Theological Seminary.

THE REV. H. M. GUTHRIE, JR., S. T. M.,  
Instructor in Old Testament at the  
General Theological Seminary and  
Seminary Leader in Prayer and the  
Devotional Life.

THE REV. G. A. MORRILL, JR., B.D.  
Rector, St. Mark's Church, New Can-  
aan, Connecticut and Seminar Leader  
in The Program of the Church.

## SECRETARIAL STAFF

Mary Crowell McKenzie  
Secretary to the Director

Mrs. LeRoy Kajiwara  
Staff Secretary and Receptionist

## HOUSEHOLD STAFF

Mrs. Donald S. Grant  
House Manager

Christian Bryan  
Cook

Ruby Huger  
Cleaning Maid

Vincent Figundio  
Maintenance Man (part time)

**OLIVE MAE MULICA**  
**Director of Windham House**

© Domestic and Foreign Missionary Society

# the windham house board

## EXECUTIVE COMMITTEE

- Mrs. Charles S. Reid, New York, Chairman.  
Mrs. Henry J. Gideon, Pennsylvania, Vice Chairman; President of the Board of Managers of the Church Training and Deaconess House in Philadelphia; Chairman of the Windham House Admissions Committee.  
Miss Marilyn C. Jones, Newark, Secretary.  
Mr. Lindley M. Franklin, Jr., Connecticut, Representative of the National Council.  
Mrs. William H. Hannah, Long Island, Representative of the Executive Board of the Woman's Auxiliary to the National Council.  
Miss Elizabeth Jenks, Pennsylvania, Secretary of the Board of Managers of the Church Training and Deaconess House in Phila.  
The Reverend John McGill Krumm, New York, Chaplain.  
The Reverend Jack Malpas, Maryland, Chairman, Promotion Committee.  
The Reverend Grant A. Morrill, Jr., Connecticut, Chairman, Program Committee.  
Mrs. Edward J. Parnum, Pennsylvania, Chairman, House Committee.  
Mrs. Arthur M. Sherman, New York, Representative of the Executive Board of the Woman's Auxiliary to the National Council.  
Miss Olive Mae Mulica, Director of Windham House.

## CLASS OF 1958

- The Very Rev. John B. Coburn, Newark  
Miss Elizabeth P. Frazier, Pennsylvania  
Mrs. William H. Hannah, Long Island  
The Rt. Rev. C. Gresham Marmion, Ky.  
The Rev. Frederick M. Morris, New York  
Mrs. Wadi I. Sawabini, Vermont  
Mrs. Edmund Trudeau, Pennsylvania  
The Rev. J. Stuart Wetmore, New York  
The Rev. William R. Williams, Washington

## CLASS OF 1959

- Mrs. George C. Bland, Pennsylvania  
The Rev. David R. Cochran, Western Massachusetts  
Mrs. Richard L. Harbour, Connecticut  
Miss Elizabeth A. Jenks, Pennsylvania  
Miss Marilyn C. Jones, Newark

- The Rt. Rev. William Fisher Lewis, Nevada  
The Rev. Frederick A. McDonald, Hawaii  
Mrs. Paul R. Palmer, Oklahoma . .  
Mrs. James A. Pike, New York . .  
Miss Helene Schnurbush, Connecticut

## CLASS OF 1960

- Mrs. George W. Barrett, New York  
Mr. Lindley M. Franklin, Jr. Connecticut  
Mrs. Oliver J. Hart, Pennsylvania  
The Rev. Jack Malpas, Maryland  
The Rev. John T. Mason, Jr., Maine  
The Rev. Grant A. Morrill, Jr., Connecticut  
The Rt. Rev. J. Brooke Mosley, Delaware  
Mrs. Edward J. Parnum, Pennsylvania  
Mrs. Robert Reid, New York  
Mrs. T. O. Wedel, Washington